

## **Penkull Residents Association (PRA) – Notes of Meeting, Mon 15<sup>th</sup> Jan 2024.**

**Committee present:** M Allen (MA), K Jones (KJ), S Rylands (SR), J Chinn (JC), M Willis (MW), J Wakefield (JW), M Mabey (MM -chair), D Chadwick (DW), G Fletcher (GF), B Jarvest (BJ), S Brown (SB)

**On zoom:** M Francis (MF)

**ApoLs:** J Deaville, M Oxby, D Hindle, G Rylands, V Lacey –Police Community Support Officer (PCSO)

**In attendance:** Cllr S Hill

**Observers:** D Gough, A Chadwick, I Rawlinson,

**Declaration of interests:** none declared.

**Minutes of last meeting held on Monday 20/11/2023:** previously approved by e-mail.

### **Committee : introductions and roles.**

MM welcomed everyone to the meeting, followed by introductions from committee members. MM said he and JC will be sharing the role of Chair. Other roles will need to be filled due to committee members having completed maximum membership of 9 years in April '24 -

**JW – secretary.** MM said this could be a joint role with support from himself and JC. **Action : those interested to contact MM or JW**

**MW - Audio Visual support . Action : MM to contact Staffs University re possibility of student helping as part of a project.**

**Recorder editor -M Wakefield** will be leaving his role following completion of the Spring '24 edition and has agreed to continue to support during transition period. MM said this could be a joint role . BJ said he would be happy to help as part of editorial team . **Action: BJ . MM to see if a journalism student from Staffs University would like to help as part of a project.**

**Ideas for consideration ( Email sent to committee by BJ on 25<sup>th</sup> Nov ) :** JC led a discussion , main points as follows :

**WhatsApp group :** JC pointed out that some committee members may not use WhatsApp. BJ said the group would not be a substitute for Email as the main method of communication but as an addition. **Action : BJ to set up group .**

**Skills , knowledge and experience the PRA has access to :** both within and outside of the committee.

**Action : BJ to contact Recorder editor regarding article for Spring edition.**

**Fundraising / visual amenity etc :** discussion took place about setting up a “ GoFundMe “ page . Clear information would be required on amount of funding needed and details of what the donations will be spent on . It was agreed to spend time at Feb meeting on ideas for projects , prioritisation and development of a diary of events/projects for next 12 months . **Action: ideas to be sent to MM , 1 week prior to next meeting ( before papers go out ) .**

**Formation of a Penkull Parish Council :** there was no time to discuss this idea .**Action : BJ to do presentation at the March meeting.**

**Data back-up :** JC gave brief background and asked for approval of funding for 2 external hard drives to store PRA data and papers and this was agreed – approx. cost £150 each . GF asked whether alternatives such as icloud had been considered and JC confirmed saying ongoing cost was an issue. JW suggested JC contact C Pantin who has complete electronic collection of all PRA data and papers . It was agreed that MM and JC should have a hard drive each .**Action : JC to forward details of hard drives to MA who will then purchase. JC to contact C Pantin for data.**

### **Police matters ( police rep unable to attend )**

**Nuisance bikes :** no more incidents reported to PCSOs .

**Concerns about parking and driving around The Willows and Thistley Hough Academy :** no further concerns reported to PCSOs . Several committee members said that issues still persist .**Action : Cllr Hill to invite VL to do a walkabout at the schools during drop off and pick up times.**

**Vandalism of solar lights on Pupil's Walk ( link path to Franklin Rd ) Queen's Gate** : a resident said consideration was being given to replacement with mains lights . **Action : Cllr Hill and VL , PCSO to visit during walkabout.**

**Anti social behaviour , back alley behind Newsagent , Newcastle lane** : has been reported to Cllr Hill including drug dealing and adults using area as a toilet . Cllr Hill has written to the relevant council officer .

**Garages , Boon Ave** : A Chadwick highlighted concerns about the garages being broken into , drug use, vehicles , tyres and oxyacetylene cylinders being dumped etc . **Action : Cllr Hill agreed to help address this issue.**

**Boon Ave being used as a "rat run "** : A Chadwick raised concerns about this and parking issues . JW said work had previously been done on making the road one way but the required level of agreement from residents was not achieved . **Action : Cllr Hill to knock on doors " to gain views.**

**Proposed City Council budget 2024/25.** : Cllr Hill gave an overview of the situation .The council has to set a balanced budget by the end of February and this will be extremely challenging with hard decisions having to be made to ensure the council can continue to run statutory services such as adult social care and childrens services . Public consultation ends on 12<sup>th</sup> Feb.

### **Highways, car parking and transport**

**20 MPH limit zone around Penkhull** : JC said he and M Oxby are jointly working on this and he attended "20's Plenty in Staffordshire " Zoom meeting on 29<sup>th</sup> Nov. Topic needs fuller discussion .**Action : JC to do presentation at Feb meeting .**

**Speed of traffic up James St and through The Croft ( Rd )** ; concerns expressed and examples given by several of those present . The installation of planters was suggested by SR and BJ .**Action: for discussion at Feb meeting as part of list of priorities.**

### **Building and Planning**

**Penkhull Farm Development:** report from P Wootton ( architect ) following public meeting held on 6<sup>th</sup> Nov received and circulated with papers **Action : fuller discussion at Feb meeting .**

**Queen's Gate , commemorative plaque, and rock:** Rock in place , plaque complete and being mounted onto wood by MW. **Action (MA and MW ) fix plaque , cover up then plan unveiling ceremony.**

### **Open Spaces**

**Bin on Lower Croft not replaced** : as council will only place bins on a road for ease of emptying . SR said he will place dog poo bags at each end of the alley way railings and take them to Thistley Hough to be emptied on bin days. **Action: SR**

### **Community**

**Defibrillators:** A Chadwick said the battery in the defib outside Penkhull garage needs replacing . AEDdonate have £300 , another £200 is required. MA said there is money in PRA account and he will brief MM on the background and detail . **Action ; MA .**

**Project lead to be identified from new 2024 committee or resident.**

**Fun Day , Penkhull and Springfields** : KJ tabled a briefing paper and gave an overview of the event which will take place late June / early July before schools break up . The event will not be a fund raiser but aimed at getting the community together , therefore a grant will be required .**Actions : KJ to contact other local groups/organisations to see if they have anything planned around same time. Cllr Hill to talk to St Johns school .**

### **Communications.**

**Purchase of new notice board as per quote obtained by MA** : approved . **Action ; MA to purchase . JC to help install .**

**Projector for PRA** : as the one currently used belongs to wood turning group . Maintenance and operation also needs to be considered. **Action : MM to see if any media students would like to help out .**

**Recorder , Spring edition :** Front cover / main stories agreed as new PRA committee and Penkhull Village Hall Community Trust calendar photo competition .**Actions : KJ to send article for calendar competition and MM / BJ to send article about new committee to editor by 23<sup>rd</sup> Feb.**

**Finance and fundraising:** MA reported a balance of £ 7035 and said Recorder advertising costs are close to covering Recorder printing costs.

**AGM, April '24 :** date to be agreed but usually takes place on a Thursday . JW pointed out it would be only 5 months since last AGM . It was agreed that the aim should be to attract as many people as possible . Cheese and wine and/or cake completion was discussed . **Action : discuss at Feb meeting .**

**AOB**

BJ requested PRA constitution be added to notice boards etc. **Action : MM**

Meeting closed 21 20 hrs. Date and time of next committee meeting: Mon 19<sup>th</sup> Feb 2024 at 7 30 pm.